



We are hiring a Volunteer & Event Coordinator!

Are you passionate about conservation and knowledgeable about marine and terrestrial species in Newfoundland and Labrador? Do you want to be part of a fun community of naturalists?

Then this opportunity might be for you! Join the oldest conservation organization in Newfoundland and Labrador as our new Volunteer and Event Coordinator. We're looking for a dedicated and driven person with extensive knowledge of environmental outreach and education to develop outreach materials for our various events and programs.

About Nature NL:

Nature NL is a non-profit organization and registered charity promoting the enjoyment and conservation of wildlife and natural resources in the Canadian province of Newfoundland and Labrador. We are this province's oldest conservation organization (first established in 1910!) and were formerly called The Natural History Society of Newfoundland and Labrador. We continue to be one of the province's most active environmental organizations and regularly partner with other groups to raise awareness about nature and host fun and educational events that help everyone get outside.

Position overview:

For this position, you will use your knowledge of Newfoundland and Labrador's nature to develop event packages that will support Nature NL's volunteers in delivering programming. These packages will include various outreach programs relevant to Nature NL's core activities. You will also develop a volunteer training program which includes a "how to use" guide for the different event packages. You will develop social media content and help organize events. Working closely with our Executive Director, you are expected to work primarily from our office in downtown St. John's.

The position is for 12 hours/week with an expected start date of September 1st, 2023 and runs until June 30th 2024. Salary: \$22/hour.

Ideally you:

- Hold a B.Sc. in biology or related fields. M.Sc. is an asset.
- Are a keen naturalist and have experience in environmental outreach and education.
- Have experience volunteering for a nature/conservation organisation and understand the needs of volunteers.
- Have a good understanding of how to use social media and develop social media content.
- Have experience working with Canva or similar graphic design tools.
- Are good at keeping tasks and projects on track and meeting deadlines.

Sounds like you? Send us your resume and a short paragraph about why you're the perfect fit to naturenl@naturenl.ca **before July 24 2023** at the end of the day.

